



VENDOR/EXHIBITOR RULES AND REGULATIONS

EMERALD COAST CRUIZIN, LLC

EVENT SITE: Frank Brown Park, 16200 Panama City Beach Parkway
Panama City Beach, Florida

Vendor Set-up Dates: November 5, 6, 7, 2012

Vendor Show Dates: November 8, 9, 10, 2012

Vendor Hours: 8:00 am – 5:00 pm

- Payment in full is required to reserve space
- Personal or Business checks, cashier's checks, money orders or cash will be accepted.
- Vendors will be allowed in Frank Brown Park at 7:00 am to begin booth setup
- Vendors will receive a confirmation card by mail; vendor packets can be picked up at event site.
- **Vendor/Exhibitor will receive two admission passes and one vendor car pass; there will be a charge for extra admission passes. Vendor Parking will be designated only one vehicle per vendor**
- Entirety of vendors' set-up must be within the space rented (open truck ramps or gates, storage, vehicles, etc.)
- Vendor/Exhibitor will receive two admission passes and one vendor car pass each additional pass will be \$10.00 each.
- Security will be on site nightly from 6:00 pm until 8:00 am the next day. Vendor's exiting or entering Frank Brown Park must have car pass and ID for security.
- ECC will provide nightly security, but is not responsible for lost, stolen or damaged goods
- Setup/Hours of Operation/Teardown Setup Monday, Tuesday, Wednesday, November 5 - 7, 2012. 7:00 am to 5:00 pm
Show Dates Thursday, Friday Saturday, November 8,9,10 2012, 8:00am to 5:00 pm Vendors will need to enter at 7:00 am
- All trash and debris must be removed from site before departure.
Dumpsters are available at Frank Brown Park.
- All tents must be flame retardant for safety purposes.
- All booths are required to maintain a fire extinguisher at all times
- Food or beverage items cannot be sold at Frank Brown Park, as food vendors are already reserved
- No apparel of any kind can be sold at the event site EX: T-Shirts, Sweatshirts, or Caps.
- Swap Meet spaces are reserved for used automotive merchandise only.
- Pets will not be allowed at Frank Brown Park during Emerald Coast Cruizin, due to insurance regulations
- Emerald Coast Cruizin will obtain Special Event Permits from the city, and distribute the permits prior to the commencement of the event. Please display your permit. As the city tax officials will be around during the event to check that permits are displayed.
- City to be paid 1% of gross receipts within 20 days after the event. Information will be included in your vendor packet.
- Vendor agrees to comply with all laws, licensing, permits, and health regulations. Vendors are solely responsible for payment of local & state sales tax due as a result of any sales made during this event.
- The sale and/or display of merchandise bearing the words Emerald Coast Cruizin, as well as any other printed variation of these trademarks, to this specific event is strictly prohibited. Any vendor or merchant found selling merchandise that infringes on these trademarks will be subject to legal recourse and immediate termination of this agreement. There are no exclusives on any product or service unless sanctioned in writing by Emerald Coast Cruizin, LLC.
- All booths are required to maintain a fire extinguisher at all times
- Exhibitors cannot sublet or apportion space to anyone else

Initial _____



VENDOR/EXHIBITOR APPLICATION

EMERALD COAST CRUIZIN, LLC

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Office Use Only
Space Size _____
Space # _____
Recvd: _____
Paid: _____

Business Name: _____

Contact Name: _____ Signature _____

Email Address: _____ Website: _____

Address: _____

City/State/Zip: _____

Phone #: _____ Cell #: _____ Fax # _____

Type of Product: _____

Please accurately list all items and product lines to be sold, displayed or promoted (Attach an additional sheet if necessary) upon contract approval vendor will be allowed to sell and display ONLY THE PRODUCTS AND ITEMS LISTED HERE

I've read the rules & regulations attached and agree to abide by them _____ Date _____
Applicant's Signature

_____ - Space Rental (see below Vendor/Exhibitor Price Table)

_____ - City Tent Fee (see below Vendor/Exhibitor Price Table)

_____ - Total Cost (Space Rental + Tent Permit Cost)

Tent Fee: City of Panama City Beach Building Department Temporary Tent Fee
Any Tent space larger that 10x10 = \$45.00 Any combination of 10'x10' tents constitutes the \$45.00 fee.

If you use tent(s) as part of your vending operation, please add applicable tent fee to your Vendor/Exhibitor Application

*Emerald Coast Cruizin collects this fee, but it is in return paid to the City of Panama City Beach.

Note: ALL TENTS MUST BE FLAME RETARDANT FOR SAFETY PURPOSES

VENDOR & EXHIBITOR PRICE SCHEUDLE FOR VENDING SPACE Florida Sales Tax INCLUDED

SPACE SIZE Automotive Section	PRICE
20x20 includes 2 vendor pass	\$160.00
20x40 includes 3 vendor pass	\$260.00
20x60 includes 4 vendor pass	\$320.00
20x20 Swap Meet (used car related products only)	\$ 80.00
SPACE SIZE Arts & Craft Section	PRICE
10x10 includes 2 vendor pass	\$80.00
10x20 includes 2 vendor pass	\$160.00

PLEASE NOTE: Additional Vendor Passes can be obtained at vendor registration \$5.00 each

Please make checks payable to: Emerald Coast Cruizin PO Box 361 Ripley, MS 38663

For more information: 662-587-9572 rp@emeraldcoastcruizin.com www.emeraldcoastcruizin.com



CREDIT CARD AUTHORIZATION
VISA / MASTERCARD / DISCOVER / AMERICAN EXPRESS ACCEPTED

Authorization for Emerald Coast Cruizin to charge my credit card account as indicated below:

Amount of \$ _____ as full payment for Vendor Space(s) tent fee(s)

Company Name (PRINT) _____

Name as it appears on the Credit Card (PRINT) _____

Cardholder's Billing Address _____

Street Number/Name

City

State

Zip Code

**FOR
OFFICE
USE ONLY**

Authorization 1# _____ Authorization 2# _____

Event Dates: **November 8 – November 10, 2012**

Check One: VISA MASTERCARD DISCOVER AMERICAN EXPRESS

Cardholder's Signature: _____

For security purposes, your card # will be destroyed upon completion of this transaction

Card # _____ / _____ / _____ / _____ Expiration Date: _____ / _____ Security Code #: _____ (3 digits code back)

Please Note: Charge will appear on your statement as Flip Flop Promotions, INC

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